

Red Door Hall Audio - Visual (AV) Equipment Hire and Usage

Bookings for usage of the Hall and equipment need to be made on the Property Hire Agreement (Attachment A), and you also need to note and sign off on the Conditions for Hire (Attachment B). These need to be lodged with the Booking Officer, Lindsay Boyton (email: anglican.moruya@gmail.com), together with payment for use of the Hall and equipment. Keys to the Hall and the AV Control Box should be obtained from the above Booking Officer, or a person he nominates to provide them to you.

1. Any hiring of the AV equipment will require the proposed hirer to demonstrate their, or their agent's, competence in the use of the equipment to the Booking Officer. All decisions in relation to this matter will be at the discretion of the Booking Officer and will be final.
2. The use of the AV equipment is always at the risk of the hirer.
3. The hirer is responsible for the repair or replacement of any damage caused to AV equipment. Should any damage occur, the Booking Officer's assessment of the issue will be final.
4. If the hirer loses the AV keys, and replacement keys or locks are required, the hirer will pay the cost.
6. The hirer indemnifies the Anglican Parish of Moruya for any liability arising from the hire and use of the AV equipment.

Undertaking

I agree to abide by the above Conditions of Hire of the Red Door Hall Audio - Visual (AV) Equipment.

Signature of authorised representative

Date

A. Operation of the Screen, Projector, DVD Player, and Amplifier

1. Lower the screen

The screen is located at the front wall of the hall and rolled up when not in use. Lower the screen by pulling the chain down. Do not serve food under the lowered screen.

2. Access Control Box

- i) Go to the AV Control Box at the rear of the Hall on the northern side. Turn on the power switch located on the wall behind it.
- ii) Unlock its front door with the small black key provided by the Booking Officer. Inside, you will see the amplifier on top with the Blu-ray/DVD Player and other equipment items below. On top of the amplifier, you will see several Remote Controls (RCs). The three RCs you will need are for:
 - the Epson Projector.
 - the Denon Amplifier; and
 - the Panasonic Blu-ray/DVD.

Please see the following diagrams.

3. Activate Projector

Take the projector RC, point it at the Epson Projector (located on the ceiling in the middle of the Hall), click it on, and wait until a blue light with the word "Epson" appears on the Screen (this takes around 30 seconds).

4. Amplifier

Turn on the amplifier by pressing the "On" button on the LHS. Go to the Volume dial on the RHS and check that it is set to 0. Take the amplifier RC and press "On" again. On the screen, you will see a list of "Options" for the sound. Using the RC, go to the bottom one, called "Surround Sound," and click it.

5. Blu-ray/DVD Player

Before using the Blu-Ray/DVD Player, you should check in advance of your screening that the disk you intend to use is compatible with this equipment. This is best done by arranging with the Booking Officer at least a week in advance of the proposed screening to test it on the equipment. The sequence for using it is as follows:

- If it is not already on, press the "On" button on the LHS.
- Go to the RHS and press the "No 2" button (third from the right).
- Using the RC, point it at the Player (ie, not at the Projector), press the "Open" button and load the CD.
- Press the "Close" button, then the "Play" button, and check the window to see if it is actually playing.

You should now go back to the Amp and adjust the volume level on the RHS dial.

6. Procedure after the Screening

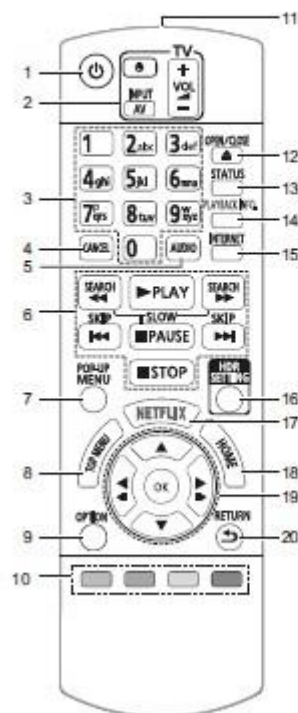
- i) Turn the amplifier volume dial down to zero and then turn the amplifier off using the button on the LHS.
- ii) Using the Blu-Ray/DVD RC, eject the disk and close the port, turn the player off by either the On/Off button on the LHS or by pointing the RC at it and clicking the "Off" button.
- iii) Using the Projector RC, point at the Projector and click the "Off" button twice.
- iv) Turn off the power switch to the AV Control Box switch (on the wall at the rear of the box).
- v) Lock the AV Control Box.
- vi) Raise the screen by pulling the chain down, roll the screen all the way up.
- vii) Make sure all chairs in the hall are stacked and arranged as you found them, and all the other requirements in the Property Hire Agreement (Attachment A) and Conditions of Hire (Attachment B) forms are met.

Panasonic Remote Control

Control reference guide

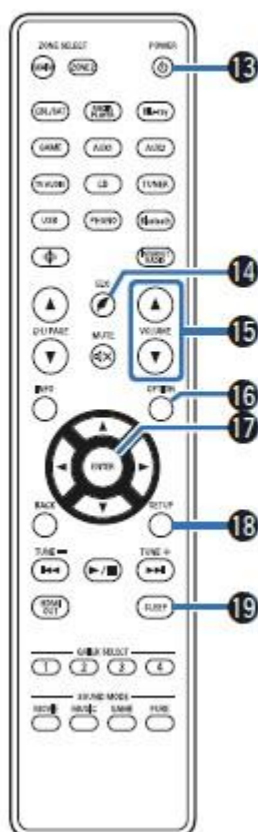
■ Remote control

When other Panasonic devices respond to the remote control of the unit, change the remote control code. (⇒ 35)



- 1 Turn the unit on and off
- 2 TV operation buttons
You can operate the Panasonic TV using this unit's remote control. Some buttons may not work depending on the TV.
- 3 Select title numbers, etc./Enter numbers or characters
- 4 Cancel
Clear the currently selected character.
(when entering a password for "Ratings" in the Setup menu, for example)
- 5 Change soundtrack (⇒ 20)
- 6 Basic playback control buttons (⇒ 19)
- 7 Show Pop-up menu (⇒ 20)
- 8 Show Top menu (⇒ 20)
- 9 Show Option menu (⇒ 26)
- 10 Coloured buttons (red, green, yellow, blue)
Used for various purposes depending on the screen
- 11 Transmit the remote control signal
- 12 Open or close the disc tray (⇒ 9)
- 13 Show the status messages (⇒ 20)
- 14 Show "Playback Information Window" (⇒ 20)
- 15 Show the Home screen of the Network Service (⇒ 22)
- 16 Show "HDR Setting" (⇒ 20)
- 17 Show NETFLIX screen (⇒ 22)
- 18 Show HOME menu (⇒ 19)
- 19 [▲, ▼, ◀, ▶] : Move the highlight for selection
[OK] : Confirm the selection
(◀◀)(▶▶) : Frame-by-frame (⇒ 20)
- 20 Return to previous screen

Denon Amplifier Remote Control



- 13 POWER button (⏻)**
This turns the power on/off.
 - "Turning the power on" (📖 p. 67)
 - "Playing different sources in MAIN ZONE and ZONE2" (📖 p. 163)
- 14 ECO Mode button (🔌)**
This switches to ECO Mode. (📖 p. 226)
- 15 VOLUME buttons (▲▼)**
These adjust the volume level.
 - "Adjusting the volume" (📖 p. 68)
 - "Adjusting the Volume in ZONE2" (📖 p. 165)
- 16 OPTION button**
This displays the option menu on the TV screen.
- 17 ENTER button**
This determines the selection.
- 18 SETUP button**
This displays the menu on the TV screen. (📖 p. 171)
- 19 SLEEP button**
This sets the sleep timer. (📖 p. 147)

Projector Parts - Remote Control

